

Augmentation

**Agenda items for 31st meeting of the Board of Governors to be held on
07.11.2014 at 12.15 p.m. at IIT, Delhi**

CONTENTS

Item No.	Particulars	Page(s)
Item No.B.31.1	To confirm the minutes of the 30 th meeting of the Board of Governors held on 02.06.2014 at INSA, New Delhi	1
Item No.B.31.2	To note the action taken on the decision made in the 30 th meeting of the Board of Governors held on 02.06.2014	1 - 5
Item No.B.31.3	Reporting Items	
	B.31.3.1 Re-nomination of Dr. K.K. Talwar as Chairman, Board of Governors of NITTTR, Chandigarh	6
	B.31.3.2 Encashment of half pay leave (HPL) to Mr. KL Singla, Senior Administrative Officer (retired)	6
	B.31.3.3 Difference of payment of pension to Mr. KL Singla, Senior Administrative Officer (retired)	6
	B.31.3.4 Completion of probation period of Shri Anil Kumar, Electronics Engineer	6
	B.31.3.5 Continuance of service of institute employees after attaining the age of 50/55 years	7
	B.31.3.6 Completion of probation period of institute employees	7
Item No.B.31.4	Item for ratification	
	B.31.4.1 Promotion of institute faculty members as Professor Under Career Advancement Scheme	8
	B.31.4.2 Upward movement cases of Assistant Professors Under Career Advancement Scheme from AGP Rs.6000 to AGP 7000 and AGP Rs.7000 to AGP Rs.8000/-	9

Contd.. (ii)

(ii)

Item No.B.31.5	Items for consideration		
	B.31.5.1	To consider and approve the minutes of the 28 th meeting of Finance Committee held on 07.11.2014	10
	B.31.5.2	To consider and approve the minutes of the 17 th meeting of Academic Council held on 31.10.2014	10
	B.31.5.3	Irregularities in the appointment of Ms Kanika Sharma, Assistant Professor, NITTTR, Chandigarh – detailed case	10 - 11
	B.31.5.4	To consider and approve the qualification and experience for the post of Research Assistant	11
	B.31.5.5	To consider the case of faculty members who have not completed Ph.D. within 7 years from the date of promotion as Assistant Professor under old AICTE guidelines	12 - 14
	B.31.5.6	To consider further extension as Professor (re-employed) of Professor Y.K. Anand	15 - 16
	B.31.5.7	To consider the request of Dr. Hemant Sood for pay fixation consequent upon his promotion as Professor under Career Advancement Scheme	16 - 17
	B.31.5.8	Case of upward movement of Mrs Ritula Thakur, Assistant Professor Electrical Engineering from AGP Rs.6000 to AGP Rs.7000	17 - 18
	B.31.5.9	To consider and approve the Annual Report of the Institute for the year 2013-2014	18
	B.31.5.10	To consider and approve the performance audit report of TEQIP-II	19
	B.31.5.11	To consider and approve the setting up of NITTTR, Chandigarh Extension Centres	19
	B.31.5.12	Status position of Senior Technical Assistants and Junior Electronics Engineer – regarding	20 – 21

Contd.. (iii)

(iii)

	B.31.5.13	To consider filling up the post of Chief Librarian – regarding	21 - 22
	B.31.5.14	Permission to fill vacant faculty positions	23
	B.31.5.15	To consider and approve the placement of Dean Administration	24
	B.31.5.16	Placement of status report on various issues relating to the institute	24 - 26

ANNEXURE

I	Enclosure to Item No. B. 31.1	1 - 10
II	Enclosure to Item No. B. 31.2 Against Item No.B.30.5.5	11 – 20
III	Enclosure to Item No. B. 31.5.1	Separate booklet
IV	Enclosure to Item No. B. 31.5.2	Separate booklet
V	Enclosure to Item No. B. 31.5.3	21 – 35
VI	Enclosure to Item No. B. 31.5.3	36
VII	Enclosure to Item No. B. 31.5.4	37
VIII	Enclosure to Item No. B. 31.5.5	38 - 46
IX	Enclosure to Item No. B. 31.5.7	47 - 69
X	Enclosure to Item No. B. 31.5.10	70 - 71

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,
CHANDIGARH**

**AGENDA FOR THE 31ST MEETING OF THE BOARD OF GOVERNORS
TO BE HELD ON 07.11.2014 AT 12.15 PM ONWARD**

ITEM NO. B.31.1 TO CONFIRM THE MINUTES OF THE 30TH MEETING OF THE BOARD OF GOVERNORS HELD ON 02.06.2014 AT INSA, NEW DELHI

The minutes of the 30th meeting of the Board of Governors of the Institute held on 02.06.2014 at Indian National Science Academy (INSA), Bahadur Shah Zafar Marg, New Delhi were circulated amongst all its members vide Institute letter No. NITTTR/Board/30th – Minutes/ 7694 – 7709 dated 09.06.2014 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure – I** (page Nos. 1 to 10). Since no comments have been received from any member, the same may be confirmed as recorded.

ITEM NO.B.31.2 TO NOTE THE ACTION TAKEN ON THE DECISION MADE IN THE 30TH MEETING OF THE BOARD OF GOVERNORS HELD ON 02.06.2014

S No.	Item	Action Taken
B.30.1	TO CONFIRM THE MINUTES OF THE 28th & 29th (SPECIAL) MEETING OF THE BOARD OF GOVERNORS HELD ON 01.10.2013 AND 02.01.2014 AT NITTTR CHANDIGARH AND INSA, NEW DELHI RESPECTIVELY The minutes of the 28 th and 29 th (Special) meetings of the Board of Governors held on 01.10.2013 and 02.01.2014 were confirmed.	Noted
B.21.3.8	TO APPROVE THE QUALIFICATION AND EXPERIENCE FOR FACULTY POSTS The Board of Governors requested the Ministry Representative to expedite the matter of approval of qualifications and experience for faculty posts at the earliest.	The last reminder was sent vide this institute letter No.20384 dated 15.09.2014. Reply of the Ministry is still awaited.

B.22.1	<p>TO CONSIDER PROTECTION OF PAY OF MRS KANIKA SHARMA AND CLAIM OF SENIORITY W.E.F 17.09.2004</p> <p>The Board of Governors directed the institute to place the case as a separate item in the next Board of Governors meeting.</p>	<p>As directed by the Board of Governors a separate item is being placed as Item No.B.31.5.3 for consideration of the Board members.</p>
B.23.3.5	<p>TO CONSIDER THE INTER-SE- SENIORITY OF CAS PROMOTED FACULTY AND OPENLY SELECTED FACULTY</p> <p>The Board of Governors directed the institute to get the reply from Legal Counsel at the earliest and place the same before the newly constituted NITTTR Council for further decision on the issue.</p>	<p>Legal opinion will be placed at the time of meeting.</p>
B.26.4.4	<p>TO CONSIDER CHANGE OF RECRUITMENT RULES FOR THE POST OF LDC UNDER 10% QUOTA</p> <p>The Board of Governors requested the Ministry representative to expedite the matter at the earliest possible.</p>	<p>The reminder was sent to MHRD vide letter No. NITTTR / Admn / RA / 17536 dated 13.08.2014. The reply is still awaited.</p>
B.30.4.1	<p>TO RATIFY . ENGAGING THE SERVICES OF RETIRED OFFICERS FROM ACCOUNTANT GENERAL OFFICE HARYANA AS ACCOUNTS OFFICER AND ACCOUNTANT</p> <p>The Board of Governors ratified the decision of the Chairman, Board of Governors</p>	<p>Noted</p>
B.30.5.1	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 27th MEETING OF FINANCE COMMITTEE HELD ON 02.06.2014</p> <p>The minutes of the 27th meeting of the Finance Committee held on 02.06.2014 were approved by the Board of</p>	<p>Noted</p>

B.30.5.2	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 16TH MEETING OF ACADEMIC COUNCIL HELD ON 24.03.2014</p> <p>The Board of Governors approved the minutes of 16th meeting of Academic Council held on 24.03.2014.</p>	Noted
B.30.5.3	<p>TO CONSIDER AND APPROVE THE OPERATIONAL PLAN OF THE INSTITUTE FOR THE YEAR 2014-15</p> <p>The Board of Governors approved the Operational Plan of the Institute for the year 2014-2015.</p>	Noted
B.30.5.4	<p>TO CONSIDER THE REQUEST OF DR. HEMANT SOOD FOR PAY FIXATION CONSEQUENT UPON HIS PROMOTION AS PROFESSOR UNDER CAREER ADVANCEMENT SCHEME</p> <p>The Board of Governors, after detailed deliberations, directed the institute to re-place the case to the Board of Governors after giving details of the faculty who have been given promotions under Career Advancement Scheme, in past, from the date of Selection Committee meeting and the basis for the same.</p>	As directed by the Board, a fresh item is being placed as Item No.B.31.5.7 for consideration of the Board.
B.30.5.5	<p>TO CONSIDER CLEARANCE OF DUES OF LATE DR. DD SHARMA, PROFESSOR EDIC DEPARTMENT</p> <p>The Board of Governors advised the institute to get the authenticity of the marriage certificate of Dr DD Sharma with Mrs Viddiyotama Sharma verified from competent authority. In addition the concerned parties may be asked to get legal heirs certificate from Court</p>	Reply from Mrs. Viddiyotama Sharma alongwith marriage and legal heirs certificate has been received and placed as Annexure – II at page Nos.11 to 20. The legal heirs certificate from the sons of late Dr. D.D. Sharma is still awaited.

B.30.5.6	<p>TO CONSIDER PAYMENT OF HONORARIUM TO DEANS</p> <p>The Board of Governors approved the payment of Honorarium (Rs.3000/- p.m.) to the Deans for performing additional duties.</p>	Noted
B.30.5.7	<p>RE-DESIGNATION OF SECTION OFFICERS WHO ARE IN THE GRADE PAY OF Rs. 4200/- AND Rs. 4600/- AT THIS INSTITUTE</p> <p>The Board of Governors after detailed deliberations on the issue did not approve the proposal of the institute.</p>	Noted
B.30.5.8	<p>TO CONSIDER THE CASE OF FACULTY MEMBERS WHO HAVE NOT COMPLETED Ph. D WITHIN 7 YEARS FROM THE DATE PROMOTION AS ASSISTANT PROFESSOR UNDER OLD AICTE GUIDELINES</p> <p>The Board of Governors discussed the issue at length and directed the institute to convey the faculty members to complete their Ph.D which was an essential condition for their being designated as Assistant Professor and ask the faculty members why action should not be taken against them for not completing the Ph.D within the specified period of seven years from the date of their being designated as Assistant Professor.</p>	As directed by the Board, a fresh item is being placed as Item No.B.31.5.5 for consideration of the Board.
B.30.5.9	<p>TO INFORM ABOUT THE STATUS OF Ph.D IN RESPECT OF MRS POONAM SYAL AND DR. MRS LINI MATHEW, ASSOCIATE PROFESSOR</p> <p>The Board of Governors after noting the status of Ph.D in respect of Mrs Poonam Syal and Mrs Lini Mathew directed the institute that their cases for promotion as Professor under Career</p>	As directed by the Board, the Institute has requested to all NITTTRs vide letter dated 30.07.2014 to provide information. Reminder in this regard has been sent vide institute letter No. NITTTR / Admn / E-I / 24103 – 24105 dated

	<p>Advancement Scheme be considered after three years from the date of completion of Ph.D of the individual faculty. Board of Governors also directed the institute to get information from other NITTTRs, how similar cases are being dealt with before implementing the decision of Board of Governors.</p>	<p>16.10.2014. Reply is still awaited.</p>
B.30.5.10	<p>PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE</p> <p>The Board of Governors after noting the status on various issues (item 1 to 6) directed the institute to prepare an action taken report on outstanding audit paras (item No.3) and submit the same to the Board of Governors.</p>	<p>In the year 2012-13, 20 paras were outstanding, out of which 11 paras has been settled leaving 9 paras as outstanding. Replies in respect of outstanding paras have been furnished</p>
	<p>SUPPLEMENTARY ITEM - SELECTION OF FACULTY UNDER CAREER ADVANCEMENT SCHEME</p> <p>The Member Secretary informed the House that for the selection of faculty under Career Advancement Scheme Chairman, Board of Governors has approved the Selection Committees. Dr Manoj Dutta (the then Director of PEC Chandigarh) who was nominated as Chairman for the Selection Committees scheduled in November 2013 and March 2014 (interviews postponed) has now been replaced by new Chairman in view of Dr Manoj Dutta joining IIT Delhi as Professor by Chairman, Board of Governors of this Institute.</p> <p>The Members of the Board of Governors noted the decision taken by the Chairman, Board of Governors.</p>	<p>Noted</p>

ITEM NO.B.31.3

REPORTING ITEMS

ITEM No.B.31.3.1 RE-NOMINATION OF Dr. K.K. TALWAR AS CHAIRMAN, BOARD OF GOVERNORS OF NITTTR, CHANDIGARH

The Govt. of India, Ministry of Human Resource Development has re-nominated Dr. K.K. Talwar as Chairman, Board of Governors of this institute for a further period of five years i.e. from 13.07.2014 to 12.07.2019 vide notification No.F.No.7-5/2014 – TS-IV dated 30.06.2014.

ITEM NO. B.31.3.2 ENCASHMENT OF HALF PAY LEAVE (HPL) TO MR. KL SINGLA, SENIOR ADMINISTRATIVE OFFICER (RETIRED)

Director has sanctioned the encashment of Half Pay Leave (HPL) of 143 days amount to Rs.1,49,197.00 to Shri K.L. Singla, Senior Administrative Officer (retired) as per the direction of MHRD.

ITEM NO. B.31.3.3 DIFFERENCE OF PAYMENT OF PENSION TO MR. KL SINGLA, SENIOR ADMINISTRATIVE OFFICER (RETIRED)

Director has sanctioned as per the direction of MHRD the difference of payment of pension to Mr. K.L. Singla, Senior Administrative Officer (retired) w.e.f. 01.01.2012 vide Office Order No.125 dated 25.09.2014 which is as under:

1. Basic Pension	:	Rs.19810/-
2. Pension Commutation (-)	:	Rs. 7924/-
3. Pension after deducting commutation	:	Rs.11886/-

ITEM No.B.31.3.4 COMPLETION OF PROBATION PERIOD OF SHRI ANIL KUMAR, ELECTRONICS ENGINEER

The Chairman, Board of Governors, vide U.O. No.24 dated 01.08.2014 has approved the successful completion of probation period of Shri Anil Kumar, Electronics Engineer w.e.f. 09.01.2014.

**ITEM No.B.31.3.5 CONTINUANCE OF SERVICE OF INSTITUTE EMPLOYEES AFTER
ATTAINING THE AGE OF 50/55 YEARS**

On the recommendations of the Screening Committee, Director has approved the continuance in service of following institute employees on completion of 50/55 years of age till the normal age of Superannuation under FR 56(j) read with Rule 48 of Central Civil Services (Pension) Rules, 1972.

Sr. No.	Name & Designation	Date of completion of 50/55 years of age
1.	Shri Mohal Lal, Assistant	23.01.2014
2.	Shri Hoshiar Chand, Laboratory Attendant	24.03.2014
3.	Shri K.S. Ealias, S.T.A	25.05.2014
4.	Shri Kuldeep Kumar, Laboratory Attendant	28.01.2014
5.	Shri Sohan Lal, U.D.C	21.05.2014
6.	Shri Surinder Singh, Assistant	04.01.2014
7.	Shri Mohinder Singh, Laboratory Attendant	30.12.2014
8.	Shri Suresh Sharma, Assistant	13.08.2014
9.	Mrs. Sudesh Kumari, Assistant	30.12.2014
10.	Shri Sukh Ram, Laboratory Attendant	20.12.2014

This is, however, subject to review in future by the appointing authority under rules in the public interest.

ITEM NO.B.31.3.6 COMPLETION OF PROBATION PERIOD OF INSTITUTE EMPLOYEES

The Chairman, Board of Governors, vide U.O. No.29 dated 23.09.2014 has approved the completion of probation period of the following institute faculty members against the post and from the dates mentioned against each:

Sr. No.	Name	Designation	Date of Joining	Date of clearance of probation
1.	Shri TN Thukral	Assistant Professor	03.08.2012	02.08.2014
2.	Shri Amardev Singh	Assistant Professor	17.08.2012(AN)	17.08.2014

ITEM NO.B.31.4

ITEMS FOR RATIFICATION

ITEM NO.B.31.4.1 PROMOTION OF INSTITUTE FACULTY MEMBERS AS PROFESSOR UNDER CAREER ADVANCEMENT SCHEME

In pursuance to the AICTE notification No. F.No.37-3/Legal/2010 dated 5th March, 2010 and F.No.37-3/Legal/AICTE/2012 dated 8th November, 2012 and the decision of the Board of Governors taken vide item No. B 27.5.7 of 27th meeting held on 26.4.2013, the meetings of the selection committee(s) to consider the promotion cases of faculty under Career Advancement Scheme from Associate Professor to Professor in Pay Band of Rs.37400-67000 with AGP of Rs.10,000/- were held on 20th June, 2014 in the Institute under the Chairmanship of Dr. Manoj Arora, Director, PEC University of Technology Chandigarh. The recommendations of the Selection Committee(s) which met on 20.06.2014 were sent to the Hon'ble Board members, by circulation, for approval vide NITTTR/Admn/E-1/9260 dated 22.06.2014. The Board of Governors had given their consent for approval of the recommendations of the selection Committee. After receipt of consent from the members of the Board of Governors (9 members), the recommendations of the committee(s) alongwith consent of honourable Board members were sent to the Chairman, Board of Governors for approval. The Chairman, Board of Governors vide U.O. No.18 dated 23.06.2014 had approved the recommendations of the selection committee(s). Accordingly the following Associate Professors were promoted as Professor under Career Advancement Scheme in the pay band of Rs.37400-67000 with AGP of Rs.10,000/- from the dates mentioned against each of their vide office order No. 66 dated 23 June, 2014:

Sr.No.	Name of Faculty Members	Designation	Effective date
1.	Dr.Sunil Dutt	Professor	31.08.2011
2.	Dr.BC Choudhary	Professor	29.12.2011
3.	Dr. Rakesh Wats	Professor	20.02.2012
4.	Dr. Maitreyee Dutta	Professor	30.03.2012
5.	Dr. Sukhdeep Singh Dhami	Professor	22.06.2012
6.	Dr. UN Roy	Professor	29.04.2013
7.	Dr. C Ramakrishna	Professor	29.04.2013

BOARD OF GOVERNORS MAY KINDLY RATIFY THE ACTION TAKEN BY THE INSTITUTE

ITEM NO.B.31.4.2 UPWARD MOVEMENT CASES OF ASSISTANT PROFESSORS UNDER CAREER ADVANCEMENT SCHEME FROM AGP RS.6000 TO AGP 7000 AND AGP RS.7000 TO AGP RS.8000/-

In pursuance to the AICTE notification No. F.No.37-3/Legal/2010 dated 5th March, 2010 and F.No.37-3/Legal/AICTE/2012 dated 8th November, 2012 and the decision of the Board of Governors taken by item No. B 27.5.7 of 27th meeting held on 26.4.2013, the meetings of the Screening –Cum Evaluation Committee(s) for upward movement cases of Assistant Professor under Career Advancement from AGP Rs.6000 to AGP Rs.7000 and AGP Rs.7000/- to AGP Rs.8000/-were held on 23.07.2014 in the Institute. The recommendations of Screening-Cum Evaluation Committee were sent to Chairman, Board of Governors for approval vide UO No.NITTTTR/Admn/23 dated 30.07.2014. The Chairman, Board of Governors had approved the recommendations of the Screening-Cum Evaluation Committee on 27.8.2014 except the case of Mrs Ritula Thakur. Accordingly, the following Assistant Professors (except Mrs Ritula Thakur) were granted upward movement from AGP of Rs. 6000 to AGP Rs.7000 and AGP Rs.7000/- to AGP Rs.8000/- vide office order No. 113 and 114 dated 12.09.2014 from the dates mentioned against their names;

Sr.No.	Name of Faculty Members	AGP	Effective date
1.	Mrs.Kanika Sharma	Rs.6000 to AGP 7000	17.11.2010
2.	Mrs Garima Saini	Rs.6000 to AGP 7000	14.01.2012
3.	Mr.Amit Goyal	Rs.6000 to AGP 7000	29.04.2012
4	Mr. Amit Doegar	Rs.7000 to AGP 8000	05.05.2012
5	Mrs. Shano Solanki	Rs.6000 to AGP 8000	13.07.2012

BOARD OF GOVERNORS MAY KINDLY RATIFY THE ACTION TAKEN BY THE INSTITUTE

ITEM NO.B.31.5

ITEMS FOR CONSIDERATION

ITEM NO.B.31.5.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 28th MEETING OF FINANCE COMMITTEE HELD ON 07.11.2014

The 28th meeting of Finance Committee of the institute will be held on 07.11.2014 at 11 a.m. at IIT, Delhi. Agenda papers for this meeting are attached herewith as a separate booklet (**Annexure – III**). The minutes of the meeting of Finance Committee will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.31.5.2 TO CONSIDER AND APPROVE THE MINUTES OF THE 17TH MEETING OF ACADEMIC COUNCIL HELD ON 31.10.2014

The 17th meeting of Academic Council of the institute will be held on 31.10.2014 at 3.30 p.m. Agenda papers for this meeting are attached herewith as a separate booklet(**– IV**). The minutes of the meeting of Academic Council will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM No. B.31.5.3 IRREGULARITIES IN THE APPOINTMENT OF Ms KANIKA SHARMA, ASSISTANT PROFESSOR, NITTTR, CHANDIGARH – DETAILED CASE

The above case was put up in the 28th meeting of the Board of Governors held at this institute on 01-10-2013 and the Board advised the institute to prepare a detailed case of Ms Kanika Sharma and send the same to the members for their comments.

In compliance of the above decision of the Board of Governors, the detailed case was sent to all the members of the Board for their comments vide institute letter No. NITTTR / Admn / RA / 30484 - 30497 dated 03-12-2013 and subsequent reminder dated 4-2-2014 (Copies Enclosed as **Annexure – V** at page Nos.21 to 35). The institute had received comments only from the two

board members namely Dr. N. Sathyamurthy, Director, IISER, Mohali and Shri SP Oswal, Chairman, Vardhman Group of Companies, Ludhiana (Punjab) which are reproduced below:

1.	Dr N. Sathyamurthy	I have looked at the papers sent to me along with the copy of the report of the fact finding committee. In view of the detailed observations of the committee and the conclusion that there was no serious irregularity in the documents presented, recommended that the case be closed.
2.	Shri S.P. Oswal	I have gone through the findings of the committee containing in Para 1 to 10, based on the queries raised by the complainant and also the recommendations given at the end. I am of the opinion that though there is an error in the disclosure of marks by the applicant but that does not debar the applicant from inviting for interview. In my view it does not amount to suppression of the fact that could vitiate the process of fair selection adopted by the selection committee. The rest of the allegations do not hold much ground. Therefore, the allegations of irregularities as alleged by the complainant have not been proved to justify any action.

It is also stated that the institute has received a communication from Ministry vide letter No. 7-3/2012-TS.IV dated 27-1-2014 conveying that the committee already constituted for this case may also look into the letter dated 05-01-2012 of Ms Parul Rajput, resident of House No. 144-S, Model Town, Hisar (Haryana) and the recommendations of the committee be submitted to the Board of Governors. Accordingly the committee again met on 26-03-2014 and looked into the letter dated 5-1-2012 of Ms Parul Rajput and made recommendations which are enclosed as **Annexure – VI** at page Nos.36.

BOARD OF GOVERNORS MAY KINDLY CONSIDER AND ADVISE

ITEM No. B.31.5.4 TO CONSIDER AND APPROVE THE QUALIFICATIONS AND EXPERIENCE FOR THE POST OF RESEARCH ASSISTANT

The qualifications and experience for the post of Research Assistant as proposed by the committee constituted by the competent authority to review the same were placed before the Board of Governors in its 27th meeting held on 26-04-2013 against Item No. B.27.5.11. The Board of Governors had directed the institute to gather information regarding the qualifications and experience for the post of Research Assistant from other NITTTRs. Accordingly the institute has collected the information from all the NITTTRs which is enclosed as **Annexure – VII** at page No.37.

BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM No. B.31.5.5 TO CONSIDER THE CASE OF FACULTY MEMBERS WHO HAVE NOT COMPLETED PH.D. WITHIN 7 YEARS FROM THE DATE PROMOTION AS ASSISTANT PROFESSOR UNDER OLD AICTE GUIDELINES

The Institute in its 30th meeting (vide item No. B 30.5.8) held on 2.6.2014 had informed the Board of Governors of this institute that two faculty members namely Mrs. Rama Chhabra and Mr. Suresh Kumar Gupta whose were having Master's degree and completed 5 years service at the level of Lecturer (senior scale) but not having Ph.D were promoted as Assistant Professor under Career Advancement Scheme subject to the condition that they will complete their PhD within a period of seven years.

The Board of Governors after discussing the issue at length directed the institute to convey the faculty members to complete their Ph.D which was an essential condition for their being designated as Assistant Professor and ask the faculty members why action should not be taken against them for not completing the Ph.D within the specified period of seven years from the date of their being designated as Assistant Professor.

In compliance of the above decision of the Board of Governors both Mrs Rama Chhabra and Mr. Suresh Kumar Gupta were conveyed the above decision of the Board of Governors vide letter dated 11 July 2014 and had asked to explain as to why they have not completed their Ph.D within the prescribed limit and what is the present status. They were also advised to submit the progress report from their guide also within a period of 10 days from issue of letter i.e. by 21 July 2014.

In response to the above both the above faculty members have replied as under:

Reply sent by Mrs Rama Chhabra	Reply sent by Mr. Suresh Kumar Gupta
(i) I was granted as Lecturer(selection grade) under CAS wef 22.3.2004 having no condition of Ph.D.	(i) I was granted Lecturer(Selection Grade) under CAS wef 28.4.2003 without any condition of doing Ph.D
(ii) I was re-designated as Assistant Professor (in situ) from Lecturer(Selection Grade)in the same cadre wef 2.12.2006 without any financial and seniority benefits with the condition of doing PhD within 07 years.	(ii) I was redesignated as Assistant Professor (in situ) from Lecturer (Selection Grade) under CAS wef 2.12.2006 without any financial and seniority benefit with the condition of completing Ph.D within 7 years with no change in my cadre post.
(iii) With the implementation of 6 th pay	(iii) On the basis of my Lecturer (selection grade) wef 28.4.2003 I was designated as Associate Professor (without any condition of Ph.D) wef 28.4.2006 under sixth pay commission

commission of GOI at the Institute wef 1.1.2006 I was given the present designation of Associate Professor(without any condition of Ph.D) wef 22.3.2007 based on my designation of Lecturer(selection grade) wef 22.3.2004 and not on the basis of Assistant Professor wef 2.12.2006.	implemented wef 1.1.2006 ie. Well before designating me Assistant Professor under CAS wef 2.12.2006. (iv) I have been designated as Associate Professor wef 28.4.2006 before designating me Assistant Professor under CAS wef. 2.12.2006 thus the orders designating me Associate Professor supersedes the orders of designating me Assistant Professor.
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In view of the above both the faculty members have informed that the condition of doing Ph.D is no more applicable in their case.

The pointwise reply of the institute against the reply of Mrs Rama Chhabra and Mr. Suresh Kumar Gupta is as under:

Reply of Point No.1 : As per AICTE guidelines DATED 31.7.2001 for eligibility to move into the grade of Lecturer(Selection Grade)/Assistant Professor, the minimum length of service as Lecturer(Senior scale) shall be uniformly five years.

Lecturers in the Senior Scale who do not have a Ph.D degree or equivalent published work, and who do not meet the scholarship and and research standards, but fulfils the other criteria given for the post of Asstt. Professor, and have a good record in teaching and, preferably, have contributed in various ways such as to the corporate life of the institution, examination work, or through Research & Extension activities, will be placed in the Selection Grade, subject to the recommendations of the Selection Committee which is the same as for promotion to the post of Asstt. Professor. They will be designated as Lecturers in the Selection Grade. They could offer themselves for fresh assessment after obtaining Ph.D. and/or fulfilling other requirements for promotion as Asstt.Professor and if found suitable, could be given the designation of Asstt. Professor.

Both the faculty members were promoted as Lecturer (Selection Grade) in the pay scale of Rs. 12000-18300 as per the above rules. In the promotion orders it was mentioned that the promotion is subject to the terms & conditions of Career Advancement Scheme issued by AICTE vide notification dated 31.7.2001 as well as clarifications amendments issued from time to time by the AICTE.

Reply to Point No.2: As per AICTE guidelines dated 17.12.2003 a Lecturer in the senior scale will be eligible for promotions to the post of Assistant Professor if he/she has Master's degree and complete five years of service at the level of Lecturer (senior scale). Those who do not have Ph.D

degree, they are required to obtain PhD degree within a period of seven years from the date of his/her promotion to the post of Assistant Professor.

AICTE notification dated 31.7.2001 as well as clarifications amendments issued from time to time are enclosed as **Annexure – VIII** at page No.38 to 46.

Reply to Point No.3: 6th pay commission and AICTE guidelines provides that incumbent Assistant Professor and incumbent Lecturers selection grade who have completed 3 years in the pre-revised scale of Rs.12000-18300 on 1.1.2006 shall be placed in pay band of Rs.37400-67000 with AGP of Rs.9000 and shall be re-designated as Associate Professor.

Mr Gupta was granted selection grade on 28.4.2003 vide office order No. 130 dated 4.6.2003 and was promoted as Assistant Professor(in situ) on 2.12.2006 vide office order No.191 dated 7.12.2006. He had completed 3 years in the pre revised scale of Rs.12000-18300 on 28.4.2006. He was placed in pay band of Rs.37400-67000 with AGP of Rs.9000 and was re-designated as Associate Professor wef 28.4.2006 vide office order No, 192 dated 14.10.2009.

Similarly Mrs Rama Chhabra was granted selection grade on 22.3.2004 vide office order No.87 dated 2.4.2004 and was promoted as Assistant Professor (in situ) on 02.12.2006 vide office order No.191 dated 7.12.2006. She had completed 3 years in the pre revised scale of Rs.12000-18300 on 22.3.2007. She was placed in the pay band of Rs.37400-67000 with AGP of Rs.9000 and was re-designated as Associate Professor wef 22.3.2007 vide office order No, 192 dated 14.10.2009.

Both the above faculty members were placed in pay band of Rs.37400-67000 with AGP of Rs.9000 and were re-designated as Associate Professor because they had completed 3 years in the pre-revised scale of Rs. 12000-18300 either by promotion as Lecturer selection grade or as Assistant Professor.

Since in the new guidelines, nowhere it has been mentioned that the clause which was imposed as per old AICTE guidelines have been withdrawn and the faculty members who have been placed in pay band of Rs.37400-67000 with AGP of Rs.9000 and re-designated as Associate Professor as per sixth pay commission need not to do Ph.D.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND ADVISE

**ITEM No.B.31.5.6 TO CONSIDER FURTHER EXTENSION AS PROFESSOR
(RE-EMPLOYED) TO PROFESSOR Y.K.ANAND**

The Board of Governors in its 25th meeting (vide item No. B 25.4.3) held on 23.6.2012 had approved reemployment of faculty beyond the age of superannuation on contract basis for a period of one year on consolidated salary of Rs.50,000/- per month without giving any other benefit. In compliance of the above decision of the Board of Governors, Dr.Y.K.Anand who was working as Professor Media Centre and superannuated on 31.01.2012 was reemployed as Professor after attaining the age of superannuation vide appointment letter No..NITTTR/Admn/R-2/17984-87 dated 22.8.2012 on contract basis on a consolidated salary of Rs.50,000/- per month for a period of one year. In response to the above institute letter dated 22.8.2012, Dr.Y.K.Anand had joined as Professor (re-employed) on 22.8.2012(FN). His one year term had ended on 21.8.2013. On the request of Dr.YK Anand, his term of contractual appointment was further extended beyond 21.8.2013 for one more year on the same terms and conditions with the approval of Board of Governors accorded in its 28th meeting(Item No. B 28.4.5) held on 01.10.2013. His extension of one year as approved by Board of Governors ended on 21.8.2014. Dr.Y.K. Anand vide his letter dated 7.8.2014 has stated that he is interested to continue contributing to Faculty Development Programme and projects of following departments/areas and requested to grant extension in his term as re-employed Professor :

- i) Curriculum Development Centre
- ii) Media & continuing Education Centre
- iii) Entrepreneurship Development & Industry-Institute Interaction Department
- iv) Rural Development
- v) Mechanical Engineering
- vi) Education & Educational Management(ICT Programme)
- vii) ME(Post Graduate in Engineering & Technology)
- viii) Extension and Research Work for national and state level

Dr.YK Anand vide his letter dated 7.8.2014 has requested that he may be given further extension (preferably for three years as prescribed in UGC recommendations of reemployment of superannuated Professor and also extend other facilities like Medical, Transport etc as given by NITTTR, Bhopal to their reemployed faculty)

Since Dr. YK Anand was looking after the NBA work and it is now mandatory to have NBA and else money will not be released from TEQIP. On the above request of the Institute, the Chairman, Board of Governors vide UO No 28 dated 13.9.2014 had allowed extension to Dr.Y K Anand beyond 21st August, 2014 till the next Board of Governors meeting on the same terms & conditions.

Keeping the above in view, the Board of Governors may kindly give directions regarding further extension and service conditions to Dr. YK Anand .

ITEM No. B.31.5.7 TO CONSIDER THE REQUEST OF DR. HEMANT SOOD FOR PAY FIXATION CONSEQUENT UPON HIS PROMOTION AS PROFESSOR UNDER CAREER ADVANCEMENT SCHEME

The pay fixation case of Dr. Hemant Sood consequent upon his promotion as Professor under Career Advancement Scheme was placed in the Board of Governors in its 30th meeting(vide item No.30.5.5) held on 2.6.2014.

The Board of Governors in the above meeting had directed the institute to re-place the case to the Board of Governors after giving details of the faculty who have been given promotions under Career Advancement Scheme, in the past, from the date of selection committee meeting and the basis for the same.

In this regard it is submitted that in the past all the faculty have been given promotion under Career advancement scheme from the date of selection committee meetings on the basis of Govt. of India DO Letter No.7-19/2002 TS.IV dated 19 September, 2002. The details of above cases are as follows:

Sr.No.	Name of Faculty	Date of meeting of selection committee	Date of grant of promotion
1.	Dr.PN Menon	24.09.2002	24.09.2002
2.	Dr.HK Gill	24.09.2002	24.09.2002
3.	Dr.SP Bedi	24.09.2002	24.09.2002
4.	Dr.PK Tulsi	24.09.2002	24.09.2002
5.	Dr.JS Saini	24.09.2002	24.09.2002
6.	Dr.DD Sharma	24.09.2002	24.09.2002
7.	Dr.KM Rastogi	27.09.2002	27.09.2002

8.	Dr.BS Pabla	27.09.2002	27.09.2002
9.	Dr.YK Anand	27.09.2002	27.09.2002
10.	Dr. S Chatterji	27.09.2002	27.09.2002
11.	Dr. SK Dhameja	11.07.2002	11.07.2003
12.	Dr.SBL Sachan	22.03.2004	22.03.2004
13.	Dr.SS Banwait	22.03.2004	22.03.2004
14.	Dr.AB Gupta	22.03.2004	22.03.2004
15.	Dr. Sanjay Sharma	16.07.2008	16.07.2008
16.	Dr.Sunil Dutt	11.07.2003	11.07.2003
17.	Mrs Rama Chhabra	22.03.2004	22.03.2004
18.	Shri Sunil D Jassal	22.03.2004	22.03.2004
19.	Shri Vinod Kumar	16.07.2008	16.07.2008
20.	Shri Rajesh Mehra	16.07.2008	16.07.2008

The office orders issued and selection sheets of all the above faculty members enclosed as **Annexure - IX** from page No.47 to 69 for the kind perusal of the Board of Governors.

In view of the above, the Board of Governors may kindly advise whether the benefit of CAS promotion as Professor to Dr. Hemant Sood is to be given from the date of selection committee meeting i.e. 13.5.2010 or from the date of issue of promotion orders i.e. 31.10.2013 so that necessary option may be asked from Dr. Sood for pay fixation.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND ADVISE

ITEM No. B.31.5.8 CASE OF UPWARD MOVEMENT OF MRS RITULA THAKUR, ASSISTANT PROFESSOR ELECTRICAL ENGINEERING FROM AGP RS.6000 TO AGP RS.7000

In pursuance to the AICTE notification No. F.No.37-3/Legal/2010 dated 5th March, 2010 and F.No.37-3/Legal/AICTE/2012 dated 8th November, 2012 and the decision of the Board of Governors taken by item No. B 27.5.7 of 27th meeting held on 26.4.2013, the meetings of the Screening –Cum Evaluation Committee(s) for upward movement cases of Assistant Professor under Career Advancement from AGP Rs.6000 to AGP Rs.7000 and AGP Rs.7000/- to AGP Rs.8000/- were held on 23.07.2014 in the Institute. The recommendations of Screening-Cum Evaluation Committee were sent to Chairman, Board of Governors for approval vide UO

No.NITTTR/Admn/23 dated 30.07.2014. The Chairman, Board of Governors had approved the recommendations of the Screening-Cum Evaluation Committee on 27.8.2014 except the case of Mrs Ritula Thakur. The Chairman, Board of Governors had approved upward movement of the eligible Assistant Professors except Mrs. Ritula Thakur, who was on study leave to USA and had interaction with the Screening –cum-Evaluation Committee on 23 July 2014 through skype.

The Chairman, Board of Governors had directed that the case of Mrs Ritula Thakur, Assistant Professor, Electrical Engineering Department for upward movement under Career Advancement Scheme be put up in the Board meeting since it was first experience of screening cum evaluation over skype. Accordingly the same is being placed for consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM No.B.31.5.9 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2013-2014

The Annual Report of the institute indicating various projects, programmes and initiatives undertaken by the institute during the year 2013-14 has been finalised. Although, the audit of the institute accounts has been conducted by the Director of Audit (Central), Chandigarh from 01.07.2014 to 14.07.2014, but the audit certificate and utilisation certificate are yet to be received from Audit office and accordingly are not placed in the annual report for the year 2013-2014. It is informed that as soon as the institute will receive the above certificates from Director of Audit (Central), Chandigarh the same be intimated to the Board of Governors. The Annual Report of the institute for the year 2013-14 including Audit Certificate (after getting it approved from the Chairman, Board of Governors, NITTTR Chandigarh), will be sent to the Ministry of Human Resource Development, New Delhi for placing the same on the table of the Parliament by 31st December, 2014.

THE BOARD MAY CONSIDER AND MAKE RECOMMENDATION TO THE NITTTR CHANDIGARH SOCIETY FOR APPROVAL

ITEM No.B.31.5.10 TO CONSIDER AND APPROVE THE PERFORMANCE AUDIT REPORT OF TEQIP-II

National Project Implementation Unit (NPIU) of Ministry of Human Resource Development (MHRD) reviewed Performance Audit Reports of Institutions participating in Technical Education Quality Improvement Programme, Phase-II (TEQIP-II) to assess progress made by all project institutions to achieve academic excellence. NPIU has sent the review report vide letter no. AC/TEQIP-II/PA/2014-15/764 dated 11-09-2014 (copy enclosed as **Annexure - X** at page No.70 to 71). As indicated in the report, NITTTR, Chandigarh has been rated as "A" grade in overall rating. This is an appreciable progress towards achieving academic excellence. The report is being uploaded on Institution website as desired by NPIU.

THE BOARD OF GOVERNORS MAY KINDLY APPROVE

ITEM No.B.31.5.11 TO CONSIDER AND APPROVE THE SETTING UP OF NITTTR, CHANDIGARH EXTENSION CENTRES

With the expansion of technical education in the country, a large number of technical institutions have come up in all the states resulting in increased requirements of training of teaching faculty and technical supporting manpower. In order to meet the increased need for training and other requirements of technical education, it is proposed to set up Extension Centres of NITTTR, Chandigarh in northern states to undertake the following activities for technical institutions in respective states:

1. Conduct of training programmes for faculty and supporting staff.
2. Conduct of training programmes under Skill Development Mission.
3. Conduct of training programmes under NMEICT.
4. Implementation and monitoring of GOI schemes like CDTP, Mainstreaming of PWDs in TVET system, Strengthening of Polytechnics, Opening of new polytechnics in the States, etc.

For setting up the Extension Centres of NITTTR Chandigarh at Lucknow and Jodhpur, Institute has already sent the request to respective state governments to allocate required space (covered area). Similar action will be taken to set up Extension Centres in other states also.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM No. B.31.5.12**STATUS POSITION OF SENIOR TECHNICAL ASSISTANTS AND JUNIOR ELECTRONICS ENGINEER – REGARDING**

The institute has 6 (Six) sanctioned posts of Senior Technical Assistant (5 Non-Plan and 1 Plan) and 2 (Two) sanctioned posts of Junior Electronics Engineer Assistant (1 Non-Plan and 1 Plan) in various departments of this Institute. As per recruitment rules duly approved by the Board of Governors in its 17th meeting held on 28-7-2010, the post of Junior Electronics Engineer is to be filled on 100% by promotion on seniority-cum-fitness basis amongst STA drawing Grade Pay of Rs 4200/- subject to fulfilment of minimum educational qualifications and experience prescribed for the post, failing which by open selection. The details of employees presently working as Senior Technical Assistants are as under:

Sr. No.	Name (S/Shri/Smt.) and present PB and GP	Date of Joining	Total period of service as STA as on 15.10.2014	Educational Qualification
1.	Jasvir Singh Rattan (Rs.9300-34800) GP 4600	19.12.1989 as Technician, granted 2 nd MACP	11.06.2002 (12 years 04 months)	Diploma in Civil Engg., BE (Civil), M.Tech.(Civil)
2.	Hans Raj Sharma (Rs.9300-34800) GP 4600	14.03.1986 as Technician, promoted as STA, granted 2 nd MACP	17.01.2008 (06 years 09 months)	Diploma Elect. Engineering, B.Tech in IEMS in TQM
3.	Vinod Kumar Sharma (Rs.9300-34800) GP 4600	14.06.1990 as Technician, granted ACP and 2 nd MACP promoted as STA	03.11.2009 (04 years 11 months)	Diploma Elect. Engineering, B.E. Elect. & Eltx. Engg., M.Tech (Electrical)
4.	Satish Kumar (Rs.9300-34800) GP 4200	19.08.1975 as Workmate, promoted as Electrician then Mechanic, Technician and STA also granted 3 rd MACP	14.01.2011 (03 years 09 months)	Matric, ITI Electrical Engineering.
5.	Chhote Lal (Rs.9300-34800) GP 4200	18.10.1989 as Mechanic, promoted as Technician then STA also granted 2 nd MACP	09.04.2013 (01 year 05 months)	Intermediate, ITI Electrical Engineering
6.	KS Ealias (Rs.9300-34800) GP 4200	04.12.1984 as Mechanic, promoted as Technician then STA and granted 2 nd MACP	10.05.2013 (01 year 04 months)	Matric, Apprenticeship Offset Printing.

The comparative chart of qualifications of Senior Technical Assistant and Junior Electronics Engineer is as under:-

Qualifications for Senior Technical Assistant	Qualifications for Junior Electronics Engineer
Diploma in Engineering with five years experience;	A degree in Electrical/Electronics and Communication / Computer / Engineering / Instrumentation Technology from a recognized University/Institute or its equivalent with two years relevant experience
OR	OR
ITI with Ten years Experience	Three years diploma in Electrical / Electronics and Communication / Computer Engineering / Instrumentation Technology from a recognized polytechnic / Institute with five years relevant experience.
OR	Experience:
Degree in Science or Humanities with five years experience as appropriate to the department	Practical experience in operation and maintenance of Instruments / Equipment / Apparatus of various laboratories in Electrical / Electronics and Communication / Computer Engineering laboratories.

Now one post of Junior Electronics Engineer is going to fall vacant on the superannuation of Shri Jaipal Singh, present incumbent, on 31-10-2014. As indicated in the Table Shri Jasvir Singh Rattan is the senior most STA but he does not fulfil the relevant qualification for the post of Junior Electronics Engineer, although he is diploma (Civil), B.E (Civil) and M.Tech. (Civil Engineering). Shri Jasvir Singh vide his letter dated 26-9-2014 has requested the institute to consider his case for the post of Junior Electronics Engineer as he is senior most amongst Senior Technical Assistants.

BOARD OF GOVERNORS MAY KINDLY CONSIDER AND ADVISE

ITEM No. B.31.5.13 TO CONSIDER FILLING UP THE POST OF CHIEF LIBRARIAN – REGARDING

The institute has two sanctioned post of Senior Librarian and Chief Librarian (sanctioned in the 6th meeting of Finance and Personnel Committee held on 10-11-1983. The post of Chief Librarian is

lying vacant since 3rd September, 2008. The above post could not be filled up due to imposition of ban by the Government of India on recruitment against vacant non-faculty posts until the ratio between faculty and non faculty posts comes to 1:1.1. An item for filling up of this post was placed in the 15th meeting of the Board of Governors held on 11-10-2009 and the Board of Governors resolved as under:

While approving this item, the Board suggested that the proposal may now be sent to the Ministry for its concurrence before initiating the process of recruitment.

Accordingly the institute requested the Ministry for allowing the institute to fill up the above post as the academic work of the institute has increased a lot in the past few years because of starting of regular and modular M.E Programmes and Ph.D programmes, besides increase in the number of short term courses and the number of participants. The last reminder was sent to Ministry for filling up several posts including the post of Chief Librarian vide this institute letter No. NITTTR/Admn/RA/15295 dated 28.07.2014.

It is worth mentioning that AICTE in its 5th & 6th Pay Commission guidelines have given the pay scales and career advancement scheme for library staff similar to faculty positions. It is also to add here that the Board of Governors of the institute in its 50th meeting vide Item No. 50.11 has resolved as under:

“The Board of Governors approved that Chief Librarian and Senior Librarian at the institute who are in the pay scale of Assistant Professor and Lecturer respectively be granted the privileges and facilities at par with teaching faculty with the condition that they will not be entitled to vacation”.

Keeping the above facts in view, it is proposed that the post of Chief Librarian and Senior Librarian be delinked from non-faculty positions and considered similar to faculty positions as can be perceived from the reports of 5th & 6th Pay Commission's guidelines of AICTE. Board of Governors may kindly consider the above proposal and permit the institute to fill up the post of Chief Librarian as per the regulations of AICTE.

BOARD OF GOVERNORS MAY CONSIDER AND APPROVE THE PROPOSAL OF THE INSTITUTE

ITEM No. B.31.5.14 PERMISSION TO FILL VACANT FACULTY POSITIONS

Academic work of the institute has increased a lot in the past few years because of starting of regular and modular M.E Programmes and Ph.D programmes, besides increase in the number of short term courses and the number of participants. Presently the institute has the following faculty positions lying vacant since a long long time

Professors (Rs 37400-67000 AGP Rs 10,000/-) Sanctioned Strength = 15 (Non Plan = 12 Plan = 03)				Associate Professors (Rs 37400-67000 AGP Rs 9,000/-) Sanctioned Strength = 26 (Non Plan = 25 Plan = 01)				Assistant Professors (Rs 15600-39100 AGP Rs 6000/-) Sanctioned Strength = 23 (Non Plan = 19 Plan = 04)	
Directly Recruited	Date of Joining	Promoted under CAS	Date of Joining	Directly Recruited	Date of Joining	Promoted under CAS	Date of Joining	Directly Recruited	Date of Joining
Dr. PK Tutsi	02.04.2004	Dr. JSS	24.09.2002	Sh. O.S. Khanna	14.08.1984	Suresh Kumar	28.04.2006	Ms. Shano Solanki	05.06.2000
Dr. SS Pattnaik	26.04.2004	Dr. SPB	24.09.2002	Shri A.K. Duggal	15.03.1991	Rama Chhabra	22.03.2007	Sh. Amrit Deogar	14.02.2001
		Dr. SC	27.09.2002	Sh. P.K. Singla	05.08.1994	Shri Vinod Kumar	15.07.2011	Sh. S.R. Patange	07.10.2004
		Dr. BSP	27.09.2002	Ms P Syal	24.02.2004	Sh. Rajesh Mehra	08.11.2011	Ms. Kanika Sharma	17.11.2004
		Dr. SKD	11.07.2003	Ms Lini Mathew	24.02.2004	Sh. Sunil D Jassal	21.08.2012	Ms. Ritula Thakur	31.05.2006
		Dr. SBLS	22.03.2004					Sh. Amit Goyal	05.06.2006
		Dr. SSB	22.03.2004					Ms. Garima Saini	20.09.2006
		Dr. ABG	22.03.2004					Ms. Shimi SL	05.08.2011
		Dr. SS	16.07.2008					Ms. Mala Kalra	09.08.2011
		Dr. HS	31.10.2013					Ms. Himmi Gupta	26.08.2011
		Dr. SD	31.08.2011					Sh. TN Thukral	03.08.2012
		Dr. BCC	29.12.2011					Shri Amardev Singh	17.08.2012
		Dr. RW	20.02.2012					Ms. Amandeep Kaur	09.07.2014
		Dr. MD	30.03.2012						
		Dr. SSD	22.06.2012						
		Dr. UNR	29.04.2013						
		Dr. CRK	29.04.2013						
Total in position : (2 directly recruited + 17 promoted under CAS = 19)				Total in position : (5 directly recruited + 5 promoted under CAS = 10)				Total =13	

Permission may kindly be granted to fill up the positions at the level of Assistant Professor and Associate Professor in AGP of Rs.6000/- and Rs.9000/- respectively so that targets for training the faculty and staff assigned by MHRD can be achieved.

BOARD OF GOVERNORS MAY CONSIDER AND APPROVE

**ITEM No. B.31.5.15 TO CONSIDER AND APPROVE THE PLACEMENT OF DEAN
ADMINISTRATION**

Board of Governors in its meeting held on 26.04.2013, vide item No.B.27.5.9, approved the placement of two Deans to coordinate the activities under R & D and Extension Service & Consultancy. Accordingly Dr. J.S. Saini and Dr. P.K. Tulsi have been designated as Dean Extension & Consultancy and Dean R & D respectively.

To streamline the administrative activities of the Institute, it is proposed to place one faculty member as Dean Administration. The broad scope of activities of Dean Administration is proposed as under:

- To coordinate / liaison with MHRD, AICTE/UGC and other agencies for administrative and financial matters.
- To coordinate recruitment and promotions of Institute employees.
- To coordinate the court cases in the Institute.
- Ensure implementation of welfare measures in the Institute.
- Maintain discipline among students.

BOARD OF GOVERNORS MAY KINDLY APPROVE THE ABOVE PROPOSAL

**ITEM No. B.31.5.16 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES
RELATING TO THE INSTITUTE**

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11th September, 2014 the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.

7. Status of achievement of different targets provided in Result Framework Document.
8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting.
9. The release of Plan and Non-Plan fund from the Ministry against the allocation.
10. Status of filling up of vacant post since last Board meeting.

Accordingly, the status report in respect of the above issues is being placed which is as under:

1. **Filling up of backlog vacancies of SC/STs and OBCs**

There are no backlog vacancies of SC/STs and OBCs at this institute.

2. **Annual Report and Audited Accounts**

Annual accounts of the institute for the year 2013-14 were audited by the Principal Director of Audit (Central), Chandigarh from 01.07.2014 to 14.07.2014. Annotated replies to audit observations have been furnished vide letter No.22882 dated 30.09.2014. Audit certificate is awaited from the Audit Office. An agenda item in this regard is placed in Finance Committee vide **Item No.F.28.3.3**.

3. **Comments in respect of outstanding Audit Paras**

The status may be perused under agenda **item No.F.28.3.3** of the 28th meeting of Finance Committee.

4. **Progress of Plan and Non Plan expenditure**

The status of unspent balance under Plan (Non - Recurring) - Creation of Capital Assets, Plan (General) - Recurring, and Non - Plan (Recurring) scheme at the end of 2nd quarter i.e. 30.9.2014 of the financial year 2014-15 is placed in Finance Committee vide **item No.28.3.1** of the 28th meeting of Finance Committee.

5. **Pending vigilance matters and enquiry report thereto**

One case is still pending.

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.

7. **Status of achievement of different targets provided in Result Framework Document.**

Till now achievement of targets is as per Result Framework Document.

8. **Expenditure made in both Plan and Non-plan Heads, since last Board meeting.**

Plan Non-Recurring	245.10	:	
Plan Recurring	192.87	:	Up to 30.09.2014
Non-Plan Recurring	894.45	:	

9. Release of Plan and Non-Plan fund from the Ministry against the allocation.

Scheme	Grant Allocation for 2014-15 vide letter No.F.No. 5-3/2014- TS-IV dated 15.05.2014	Grant Received upto 30.09.2014
Plan Non Recurring Creation of Capital assets	579.06	289.52
Plan (General) Recurring	272.91	136.44
Non Plan (Recurring)	1725.40	569.38
Total:	2577.37	995.34

10. Status of filling up of vacant post since last Board meeting.

Interviews for two posts of technicians (one for SC and other for OBC) has been conducted on 17.10.2014. Appointment letters has been issued to the selected persons.
